

**The Florida
Board of Psychology**

**DEPARTMENT OF HEALTH
BOARD OF PSYCHOLOGY
GENERAL BUSINESS MEETING
BY TELEPHONE CONFERENCE CALL
October 29, 2021**

DRAFT MINUTES

**Aloft Jacksonville Tapestry Park
4812 Deer Lake Drive West
Jacksonville, FL 32246**



**Dr. Randi Mackintosh, Chair
Ms. Mary O'Brien, J.D., Vice-Chair**

**DEPARTMENT OF HEALTH
BOARD OF PSYCHOLOGY
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-DRAFT MINUTES-

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4812 Deer Lake Drive West
Jacksonville, FL 32246**

Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the Board's website.

8:00 a.m. EST

1 **Call to order - General Business Meeting**

2 **Dr. Randi Mackintosh, Chair, called the general business meeting to order at**
3 **approximately 8:00 a.m. Those present for all or part of the meeting, included the**
4 **following:**

5 **MEMBERS PRESENT**

6 Dr. Randi Mackintosh, Psy.D., Chair
7 Mary (Denny) O'Brien, J.D., Vice-Chair
8 Madiley Broz, Psy.D.
9 Dawn Silver, Ph.D.
10 Seema Weinstein, Ph.D.

STAFF PRESENT

Allen Hall, Executive Director
Anna King, Program Operations Administrator

11 **ASSISTANT ATTORNEY GENERAL**

12 Christopher Dierlam, Esq.

ASSISTANT GENERAL COUNSEL

Christina Shideler, Esq.

13 **COURT REPORTER**

14 Cindy R. Green
15 American Court Reporting
16 ReportingOrlando@aol.com
17 407-896-1813

18 **DISCIPLINARY PROCEEDINGS**

19 **SETTLEMENT AGREEMENT**

20 1. Glenn R. Caddy, Case Number 2018-11811 (p/c/p Dr. Catherine Drew & Dr. Katurah
21 Jenkins-Hall)

22 Dr. Caddy was present and represented by Ms. Karen Coolman Amlong, Esquire. Dr. Caddy
23 was before the Board for alleged violations of Sections 490.009(1)(r) and 490.009(1)(w), F.S.,
24 and Rule 64B19-18.007(1), F.A.C. Section 490.009(1)(r), F.S., references failing to meet the
25 minimum standards of performance in psychology when measured against generally prevailing

1 peer performance. Section 490.009(1)(w), F.S., references violating any provision of Chapter
2 490 or Chapter 456, F.S., or any rules adopted pursuant thereto.

3 Ms. Christina Shideler, Prosecuting Attorney, presented the case and Settlement Agreement to
4 the Board, which included the following requirements:

- 5 • Appearance at the Board meeting at which the settlement agreement is considered;
- 6 • Fine in the amount of \$1,000 payable within six (6) months of the filing of the final order
7 in the case; and
- 8 • Costs in the amount of \$1,500 payable within six (6) months of the filing of the final order
9 in the case.

10 Ms. O'Brien moved to accept the proposed Settlement Agreement. Dr. Silver seconded the
11 motion, which carried 5/0.

12 **PROSECUTOR'S REPORT**

13 2. Christina Shideler, Esquire

14 Ms. Shideler presented the following Prosecution Services Unit report.
15

Legal Case Status	Report 9.21.2021
Total cases open/active in Prosecution Services:	20
Cases in Emergency Action Unit:	0
Cases under legal review:	9
Cases where a recommendation has been made for future Probable Cause Panel meetings:	2
Total cases where probable cause has been found:	8
Cases pending before DOAH:	0
Cases agendaed for current or future Board meeting:	1
Cases pending before Appeals Court:	0
Cases a year or older from legal review:	8

16 Following discussion, Dr. Mackintosh moved to continue prosecuting cases older than 1 year.
17 Ms. O'Brien seconded the motion, which carried 5/0.

18 **ADMINISTRATIVE PROCEEDINGS**

19 **REVIEW OF PSYCHOLOGIST LICENSURE APPLICATIONS**

20 3. Teresa Torres Examination

21 Dr. Torres was not present and not represented by legal counsel.

1 Dr. Torres' application for Licensure by Examination was before the Board for review of her
2 original Kansas post-doctoral supervision verification, as she indicates she was unable to reach
3 the original supervisor to complete Florida's Supervising Psychologist Verification Form.

4 Following discussion, Dr. Silver moved to require a personal appearance of Dr. Torres',
5 pursuant to Section 456.013(3)(c), F.S., to further explain why she was unable to have Florida's
6 post-doctoral supervision verification form completed by her original supervisor. Dr. Mackintosh
7 seconded the motion, which carried 5/0.

8 4. Claire Brown Endorsement of 10 Years Licensed Psychologist
9 Experience

10 Withdrew application prior to meeting.

11 5. Rosemarie Basile-Szulc Endorsement of 10 Years Licensed Psychologist
12 Experience

13 Withdrew application prior to meeting.

14 6. Michael Wald Endorsement of 10 Years Licensed Psychologist
15 Experience

16 Withdrew application prior to meeting.

17 **REVIEW OF PSYCHOLOGIST LICENSURE APPLICATION & PETITION FOR VARIANCE OF**
18 **RULE 64B19-11.005, F.A.C, SUPERVISED EXPERIENCE**

19 7. Amanda Frederick Bifurcation Examination with Waiver

20 Dr. Frederick was not present and not represented by legal counsel. Dr. Frederick's Petition for
21 Variance and Waiver and application for Licensure by Bifurcation/Examination with Waiver of
22 the EPPP was before the Board for consideration.

23 Dr. Frederick requested a variance of Rule 64B19-11.005(1)(c), F.A.C., which requires in part
24 that a supervisor is either a licensed Florida psychologist in good standing with the Board, or a
25 doctoral-level psychologist licensed in good standing in another state or United states territory
26 or Canada providing supervision for licensure in that state or territory. Dr. Frederick noted she
27 completed more than 3,500 hours of supervised post-doctoral work in Vietnam, but that her
28 supervisor did not meet the specific licensing requirements noted in the rule. Dr. Frederick
29 requested the Board vary the requirements of the rule and accept the supervision completed in
30 Vietnam.

31 Following discussion, Dr. Silver moved to deny the petition due to the supervisor's lack of
32 licensure in Vietnam and lack of sufficient experience prior to providing supervision to the
33 applicant. Dr. Mackintosh seconded the motion, which carried 5/0.

34 Ms. King and Mr. Hall noted the applicant applied under Bifurcation/Examination with Waiver of
35 the EPPP. This method only requires verification of the applicant's APA-accredited doctoral
36 level psychology education and official documentation of passage of the EPPP with a score
37 acceptable to Florida. Documentation of these requirements were provided to the Board along
38 with the application.

1 Upon the Board's approval of the application, Dr. Frederick would be authorized to sit for the
2 laws and rules exam and submit documentation of acceptable post-doctoral supervised
3 experience within 24 months.

4 Following discussion, Dr. Silver moved to approve the application under Bifurcation/Examination
5 with Waiver of the EPPP. Dr. Mackintosh seconded the motion, which carried 5/0.

6 **PETITIONS FOR VARIANCE OR WAIVER**

7 8. Lindsay Slifer re: Rule 64B19-11.0075(2), F.A.C., Application Closure After 24 Months

8 Dr. Slifer was not present nor represented by legal counsel.

9 Dr. Slifer was previously granted an extension on her current application through August 15,
10 2021. Dr. Slifer was required to file a Petition for Variance or Waiver from Rule 64B19-
11 11.0075(2), F.A.C., in order to seek the Board's approval for an additional 12 months to
12 complete the outstanding requirements for licensure.

13 Following discussion, Ms. O'Brien moved to approve the petition granting an additional 12-
14 month extension. Dr. Silver seconded the motion, which carried 5/0.

15 9. Zulie Camacho Acevedo re: Rule 64B19-11.0075(2), F.A.C., Application Closure After
16 24 Months

17 Dr. Camacho Acevedo was not present nor represented by legal counsel.

18 Dr. Camacho Acevedo was previously granted an extension on her current application through
19 October 26, 2021. Dr. Camacho Acevedo was required to file a Petition for Variance or Waiver
20 from Rule 64B19-11.0075(2), F.A.C., in order to seek the Board's approval for an additional time
21 to complete the outstanding requirements for licensure.

22 Following discussion, Ms. O'Brien moved to deny the 24-month timeframe requested in the
23 petition, but approve an extension of an additional 12 months to complete the outstanding
24 requirements for licensure. Dr. Silver seconded the motion, which carried 5/0.

25 10. Rachel Zipper re: 64B19-11.005, F.A.C., Application Closure After 24 Months

26 Dr. Zipper was able to complete the requirements for licensure prior to the meeting and thus
27 withdrew her petition.

28 **REVIEW OF APPLICATIONS FOR CONTINUING EDUCATION PROVIDER STATUS**

29 11. ABPSI North Florida
30 "Culturally Responsive Prevention and Intervention"
31 Course No. 20 – 764447

32 ABPSI North Florida was represented at the meeting by Dr. Huberta Jackson-Loman and Dr.
33 Jermaine Robertson, Chair, Florida A&M University Department of Psychology. The applicant's
34 provider and course application were before the Board to determine compliance with Rule
35 64B19-13.004, F.A.C., Board Approval of Continuing Psychological Education Providers.

1 Following discussion, Dr. Mackintosh moved to approve ABPSI's continuing education course.
2 Dr. Silver seconded the motion, which carried 5/0.

3 **LICENSURE RATIFICATION LISTS**

4 12. Licensed Psychologists

5 Dr. Silver moved to ratify the list of licensed psychologists. Dr. Mackintosh seconded the motion,
6 which carried 5/0.

7 13. Licensed Provisional Psychologists

8 Dr. Mackintosh moved to ratify the list of provisional licensed psychologists. Dr. Silver seconded
9 the motion, which carried 5/0.

10 14. Licensed Limited Psychologists

11 No limited psychologist licensees were presented for ratification.

12 **CONTINUING EDUCATION PROVIDER RATIFICATION LIST**

13 15. List of Applicants

14 Following discussion, Dr. Silver moved to ratify the list of continuing education provider courses.
15 Dr. Mackintosh seconded the motion, which carried 5/0.

16 **APPLICATION EXTENSION RATIFICATION LIST**

17 16. List of Applicants

18 Following discussion, Dr. Mackintosh moved to ratify the list of applicants granted extensions.
19 Dr. Silver seconded the motion, which carried 5/0.

20 **FILE CLOSURE APPLICANTS FOR DENIAL PURSUANT TO §490.005(3)(b), F.S.**

21 17. List of Applicants

22 Following discussion, Dr. Mackintosh moved to ratify the list of file closure applicants, as
23 amended. Dr. Silver seconded the motion, which carried 5/0.

24 18. Rule 64B19-18.004, F.A.C., Use of Test Instruments

25 Mr. Dierlam presented the following proposed rule text for the Board's consideration:

26 **64B19-18.004 Use of Test Instruments.**

27 (1) The Board finds that the inappropriate use of test instruments is harmful to consumers. The Board finds
28 further that a need exists to set out the minimum standard of professional practice maintained and required of
29 psychologists who use test instruments in the psychologist's practice of psychology.

30 (2) A psychologist who uses test instruments in the psychologist's practice of psychology:

31 (a) Must consider whether research supports the underlying presumptions which govern the interpretive
32 statements which would be made by the test instrument as a result of its completion by any service user;

1 (b) Must be able to justify the selection of any particular test instrument and the means that instrument is
2 administered for the particular service user who takes the test at the instruction of the psychologist;

3 (c) through (d) No change.

4 (3) through (4) No change

5 (5) The face-to-face requirement of subsection (4) of this rule may be satisfied via real-time videoconferencing
6 technology only if all of the following circumstances exist. Nothing in this subsection shall alleviate a licensed
7 psychologist from practicing in a manner consistent with his or her scope of practice and the prevailing
8 professional standard of practice for a psychologist providing in-person administration of test instruments;

9 (a) There exist circumstances that in the judgment of the psychologist render in-person administration of the
10 particular test instrument impossible and such reasons are documented in the treatment records;

11 (b) Only HIPAA compliant platforms with established privacy and security policies may be used;

12 (c) The psychologist is able to verify the examinee's identity;

13 (d) There is a procedure in place for responding to technology glitches & emergencies;

14 (e) The examinee must execute an explicit informed consent regarding the method of test administration;

15 (f) Administrator must ensure the test is being administered in a clinical setting;

16 (g) Administrator must observe the entire administration of the test and ensure that the examinee completes
17 the test alone.

18 (5) It shall be a violation of this rule for a psychologist to sign any evaluation or assessment unless the
19 psychologist has had an active role in the evaluation or assessment of the subject as required by subsection (4), of
20 this rule. A psychologist may not sign any evaluation or assessment that is signed by any other person unless the
21 psychologist is signing as a supervisor, in conjunction with an evaluation or assessment performed by a
22 psychological intern, psychological trainee or psychological resident, or as a member of a multidisciplinary
23 diagnostic team.

24 (6) "Test instruments" are standardized procedures which purport to objectively measure personal
25 characteristics such as intelligence, personality, abilities, interests aptitudes, and neuropsychological functioning
26 including evaluation of mental capacity to manage one's affairs and to participate in legal proceedings. Examples
27 of such tests include intelligence tests, multiple aptitude batteries, tests of special aptitudes, achievement tests,
28 and personality tests concerned with measures of emotional and motivational functioning, interpersonal behavior,
29 interests, attitudes and other affective variables.

30 *Rulemaking Authority 490.004(4) FS. Law Implemented 490.003(4), 490.009(1)(r), (s), (v), (w) FS. History—New 6-14-94, Formerly*
31 *61F13-20.004, Amended 5-19-97, Formerly 54AA-18.004, Amended 3-25-02, 11-18-07.*

32 During the discussion, Board members provided the following feedback to Mr. Dierlam:

- 33 • review possible replacement of the term "impossible" in Paragraph (5)(a) and possibly
34 refer to any applicable APA guidelines;
- 35 • determine whether there are APA guidelines that might be referenced in Paragraph
36 (5)(e) regarding "explicit informed consent";
- 37 • review language in Paragraph (5)(f) in consideration that there may be testing subjects
38 in a home setting versus a specific clinical setting – consider using the term "optimal
39 testing environment"; and
- 40 • review possible replacement of the term "ensure" in Paragraph (5)(g) with "make best
41 effort" or "document best effort".

42 Dr. Carolyn Stimel, Florida Psychological Association (FPA) Executive Director, addressed the
43 Board during the discussion. Dr. Stimel agreed with Board members that Paragraphs (5)(a) and
44 (5)(f) are of concern. She encouraged the Board to consider needs beyond COVID and
45 emphasized there are already related provisions in Florida's telehealth law.

46 Dr. Robertson, Chair of the FAMU Psychology Department, also addressed the Board regarding
47 the impact of the Board's determinations in educating and preparing future psychologists.

1 *The Board Chair called for a short break after this item. The meeting reconvened thereafter at*
2 *9:30 a.m.*

3 **Other: Delinquency and Change of Status Fees**

4 The Board is requested to review and amend rule 64B19-12.006, F.A.C, and rule 64B19-
5 12.0085, F.A.C., to bring them into compliance with Chapter 456.036(7) and (8), Florida
6 Statutes, prior to the upcoming renewal. The Board reviewed the following proposed rule
7 amendments:

8 **64B19-12.006 Reactivation Fee and Change of Status Fee.**

9 The fee for reactivation of an inactive or retired status license is \$50.00. Upon any change of
10 status, including the election of retired status, a \$50.00 change of status fee shall be charged.
11 The change of status fee for a limited license shall be \$25.00. Such fee(s) shall be in addition to
12 the biennial licensure fee, if any, as prescribed in rule 64B19-12.005, F.A.C.

13 *Rulemaking Authority 456.036(8) FS. Law Implemented 456.025, 456.036(4), (8) FS. History--New 1-29-84, Formerly 21U-12.06,*
14 *Amended 1-4-88, 6-1-89, 8-12-90, Formerly 21U-12.006, 61F13-12.006, Amended 1-7-96, 6-26-97, Formerly 59AA-12.006,*
15 *Amended 1-10-01, 1-2-06.*

16 **64B19-12.0085 Delinquency Fee.**

17 If an active or inactive license is not renewed on time, the licensee shall pay a delinquency
18 fee of ~~\$400.00~~ 295.00, with the exception that for 2020, 2022, 2024, 2026 and 2028 renewal
19 periods that fee shall be \$200.00. If a limited license is not renewed on time, the licensee
20 shall pay a delinquency fee of \$25.00.

21 *Rulemaking Authority 456.036(7) FS. Law Implemented 456.036(7) FS. History--New 1-7-96, Formerly 59AA-12.0085, Amended 8-*
22 *8-01, 6-8-08.*

23 Following discussion, the Board took the actions below regarding the proposed rule
24 amendments to 64B19-12.006, F.A.C., Reactivation Fee and Change of Status Fee.

25 **MOTION:** Dr. Mackintosh moved to approve the proposed rule language. Dr. Silver seconded
26 the motion, which carried 5/0.

27 **MOTION:** Dr. Mackintosh moved the proposed rule language would not have an adverse impact
28 on small business. Dr. Silver seconded the motion, which carried 5/0.

29 **MOTION:** Dr. Silver moved the proposed rule language would not have an economic impact on
30 government or any other entity in excess of \$200,000 within one year after the implementation
31 of the rule. Dr. Mackintosh seconded the motion, which carried 5/0.

32 **MOTION:** Dr. Silver moved the proposed rule language should not be designated as a minor
33 violation for first time offenses. Dr. Weinstein seconded the motion, which carried 5/0.

34 **MOTION:** Dr. Silver moved there should not be a sunset provision. Dr. Weinstein seconded
35 the motion, which carried 5/0.

36 Following discussion, the Board took the actions below regarding the proposed rule
37 amendments to 64B19-12.0085, F.A.C., Delinquency Fee.

38 **MOTION:** Ms. O'Brien moved to approve the proposed rule language. Dr. Silver seconded the
39 motion, which carried 5/0.

- 1 **MOTION:** Ms. O'Brien moved the proposed rule language would not have an adverse impact
2 on small business. Dr. Silver seconded the motion, which carried 5/0.
- 3 **MOTION:** Ms. O'Brien moved the proposed rule language would not have an economic impact
4 on government or any other entity in excess of \$200,000 within one year after the
5 implementation of the rule. Dr. Silver seconded the motion, which carried 5/0.
- 6 **MOTION:** Ms. O'Brien moved the proposed rule language should not be designated as a minor
7 violation for first time offenses. Dr. Silver seconded the motion, which carried 5/0.
- 8 **MOTION:** Dr. Silver moved there should not be a sunset provision. Dr. Weinstein seconded
9 the motion, which carried 5/0.

10 **REPORT OF ASSISTANT ATTORNEY GENERAL, CHRISTOPHER DIERLAM, ESQUIRE**

11 19. Rule Status Report

12 Mr. Dierlam presented the rules report below.
13

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.001	Examination.	07/31/2020	09/18/2020(RD/RN)	09/28/2020	10/13/2020 JAPC LTR 10/19/2020 JAPC RESPONSE 11/06/2020 NOTICE OF PUBLIC HEARING (NOPH) 01/08/2021	03/08/2021	03/28/2021
64B19-11.010	Limited Licensure.	07/31/2020	09/18/2020(RD/RN)	09/28/2020	10/13/2020 JAPC LTR 10/19/2020 JAPC RESPONSE 11/06/2020 NOTICE OF PUBLIC HEARING (NOPH) 01/08/2021	03/08/2021	03/28/2021
64B19-11.011	Provisional License; Supervision of Provisional Licensees.	07/31/2020	09/18/2020(RD/RN)	09/28/2020	10/13/2020 JAPC LTR 10/19/2020 JAPC RESPONSE 11/06/2020 NOTICE OF PUBLIC HEARING (NOPH) 01/08/2021	03/08/2021	03/28/2021
64B19-11.012	Application Forms.	07/31/2020	09/18/2020(RD/RN)	09/28/2020	10/13/2020 JAPC LTR 10/19/2020 JAPC RESPONSE 11/06/2020 NOTICE OF PUBLIC HEARING (NOPH) 01/08/2021	03/08/2021	03/28/2021
64B19-11.012	Application Forms.	01/29/2021	03/21/2021(RD/RN)	04/08/2021	04/22/2021	06/01/2021	06/21/2021
64B19-11.012	Application Forms.	07/23/2021	08/06/2021	08/16/2021	08/31/2021		

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.0035	Licensure by Examination: Proof Satisfactory to the Board for the Purpose of Determining Eligibility for Examination.	07/31/2020	10/01/2020(RD/RN)	10/08/2020	10/28/2020	11/30/2020	12/20/2020
6419-13.004	Board Approval of Continuing Psychological Education Providers	07/23/2021	08/06/2021	08/16/2021	08/31/2021		
64B19-17.002	Disciplinary Guidelines.	10/30/2020 01/29/2021	12/17/2020(RD/RN)	12/29/2020	01/13/2021 JAPC LTR 01/20/2021 JAPC RESPONSE 02/08/2021	05/05/2021	05/25/2021
64B19-17.002	Disciplinary Guidelines.	07/23/2021	08/19/2021	08/27/2021	09/10/2021		
64B19-18.002	Use of the Title Sex Therapist.	10/30/2020	12/11/2020(RD/RN)	12/18/2020	01/13/2021 JAPC LTR 01/22/2021 JAPC RESPONSE 02/08/2021	04/05/2021	04/25/2021
64B19-18.003	Qualifications to Practice Hypnosis.	10/30/2020	12/11/2020(RD/RN)	12/18/2020	01/13/2021	03/23/2021	04/12/2021
64B19-18.004	Use of Test Instruments			12/31/2020			
64B19-18.004	Use of Test Instruments						
64B19-18.008	Board Approval of Specialty Certifying Bodies.	10/30/2020	12/11/2020(RD/RN)	12/18/2020	01/13/2021 JAPC LTR 01/22/2021 JAPC RESPONSE 02/08/2021	04/05/2021	04/25/2021

1 **Other: Rule 64B19-17.002, F.A.C., Disciplinary Guidelines**

2 Mr. Dierlam presented the following proposed rule amendments for the Board's consideration:

3 **64B19-17.002 (2)(pp) and (qq), F.A.C., Disciplinary Guidelines.**

4

VIOLATION	FLORIDA LICENSEE PENALTY RANGE		OUT-OF-STATE TELEHEALTH PROVIDER PENALTY RANGE	
	FIRST OFFENSE	SUBSEQUENT OFFENSE(S)	FIRST OFFENSE	SUBSEQUENT OFFENSE
(pp) Failure to comply with the	MIN: Reprimand and	MIN: One (1) year		

VIOLATION	FLORIDA LICENSEE PENALTY RANGE		OUT-OF-STATE TELEHEALTH PROVIDER PENALTY RANGE	
parental consent requirements of Section 1014.06, F.S. (Section 456.072(1)(rr), F.S.)	a \$1,000 fine; MAX: One (1) year probation and a \$5,000 fine.	probation and a \$5,000 fine; MAX: Revocation		
(qq) Being convicted or found guilty of, entering a plea of guilty or nolo contendere to, regardless of adjudication, or committing or attempting, soliciting, or conspiring to commit an act that would constitute a violation of any of the offenses listed in section 456.074(5) or a similar offense in another jurisdiction. (Section 456.072(1)(ss), F.S.)	MIN: Revocation; MAX: Revocation and a \$10,000 fine.	MIN: Revocation; MAX: Revocation and a \$10,000 fine.		

1 Following discussion, the Board took the following actions regarding the proposed rule
2 amendments.

3 **MOTION:** Dr. Silver moved to approve the proposed rule language for Paragraph (2)(pp). Dr.
4 Mackintosh seconded the motion, which carried 5/0.

5 **MOTION:** Dr. Silver moved to approve the proposed rule language for Paragraph (2)(qq). Dr.
6 Weinstein seconded the motion, which carried 5/0.

7 The Board answered as follows to the SERC questions for both of the proposed rule
8 amendments.

9 **MOTION:** Dr. Mackintosh moved the proposed rule language would not have an adverse impact
10 on small business. Dr. Silver seconded the motion, which carried 5/0.

11 **MOTION:** Dr. Mackintosh moved the proposed rule language would not have an economic
12 impact on government or any other entity in excess of \$200,000 within one year after the
13 implementation of the rule. Dr. Silver seconded the motion, which carried 5/0.

14 **MOTION:** Dr. Mackintosh moved the proposed rule language should not be designated as a
15 minor violation for first time offenses. Dr. Silver seconded the motion, which carried 5/0.

16 **MOTION:** Dr. Mackintosh moved there should not be a sunset provision. Dr. Silver
17 seconded the motion, which carried 5/0.

18 20. 2022 Annual Regulatory Plan

19 Mr. Dierlam presented the final annual regulatory plan to the Board. No additional actions were
20 required.

1 **UNLICENSED ACTIVITY OFFICE PRESENTATION**

2 21. Sidronio Casas, Unlicensed Activity Liaison, MQA Bureau of Enforcement

3 Mr. Sidronio (Chilo) Casas, Florida Department of Health Unlicensed Activity (ULA) Liaison,
4 presented on the history and statutory requirements for the ULA program. Mr. Casas indicated
5 there are a total of eleven (11) ULA field offices throughout the state. He noted there are 19
6 ULA investigators with many having previous law enforcement and criminal justice experience.
7 Mr. Casas shared with the Board detailed information on current ULA case statistics, statewide
8 operations, public outreach and marketing efforts of the program.

9 **NEW BUSINESS**

10 22. Financial Reports

11 Mr. Hall presented the annual financial reports prepared by the MQA Budget Analyst, for the
12 Board's information.

13 **OLD BUSINESS**

14 23. July 23, 2021, General Business Meeting Minutes

15 Ms. O'Brien moved to approve the minutes as presented. Dr. Silver seconded the motion, which
16 carried 5/0.

17 **REPORTS, IF ANY**

18 24. Randi Mackintosh, Psy.D.

19 • Other Board Members:

20 No items to report by the Board Chair or other members.

21 25. Executive Director

22 Report topics:

23 • Cash Balance Report

24 • Expenditures by Function Report

25 Informational item.

26 **OTHER BUSINESS AND INFORMATION**

27 26. ASPPB Disciplinary Data Report

28 Informational item.

1 27. Psychology Staff Recognition

2 Informational item.

3 **OTHER: MEETINGS DISCUSSION**

4 The Board briefly discussed preferences for meeting in-person or face-to-face. Ultimately, it was
5 determined that in-person meetings are preferred.

6 **ADJOURNMENT:**

7 The meeting adjourned at approximately 10:15 a.m.