

# Minutes

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The Florida

## Board of Psychology

# Minutes

**NOVEMBER 17, 2016**

**BOARD OF PSYCHOLOGY  
GENERAL BUSINESS MEETING**

**HOMWOOD SUITES  
2987 APALACHEE PKWY  
TALLAHASSEE, FL 32301  
850-402-9405**



**Dr. Dean Aufderheide, Ph.D**  
Chair  
**Dr. J. Drake Miller**  
Vice Chair

# Minutes

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**DEPARTMENT OF HEALTH  
BOARD OF PSYCHOLOGY  
GENERAL BUSINESS MEETING  
NOVEMBER 17, 2016  
MINUTES  
(Draft)**

**HOMEWOOD SUITES  
2987 APALACHEE PKWY  
TALLAHASSEE, FL 32301  
850-402-9405**

To accommodate individuals wishing to address the board, the board Chair may adjust the sequence of the agenda items. The minutes reflect the actual sequence of events rather than the original agenda order.

## **CREDENTIALS COMMITTEE MEETING**

### **MEMBERS PRESENT**

Dr. J. Drake Miller, Psy.D  
Ms. Mary O'Brien, J.D.  
Dr. Randi Mackintosh, Psy.D

### **STAFF PRESENT**

Allen Hall, Executive Director  
Anna L. Hart King, Program Operations Administrator

### **MEMBERS NOT PRESENT**

Dr. Catherine Drew, Ph.D-Excused Absence

### **ASSISTANT ATTORNEY GENERAL**

Rachel Clark, Esq.

**Dr. J. Drake Miller, called the Credentials Committee to order at approximately 8:00 a.m.**

**(The applicants were not present or represented at the committee meeting unless otherwise noted.)**

**Tab 1.** Selin Kurlandski Examination (Foreign Applicant)

Dr. Kurlandski was not present, nor represented by counsel.

Dr. Kurlandski has applied for licensure under the Examination method. Dr. Kurlandski received her PhD from Oxford Brookes University in the UK

Provided for the Committee's review was the application, credentials evaluation from Josef Silney and Associates, a letter of APA comparability from The University of Florida and supervision forms.

Section 490.005, F.S., provides as follows with regard to applicants who completed their studies outside of the U.S. and Canada:

- (1) Any person desiring to be licensed as a psychologist shall apply to the department to take the licensure examination. The department shall license each applicant who the board certifies has:*
- (b) Submitted proof satisfactory to the board that the applicant has:*

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2. *Received the equivalent of a doctoral-level psychological education, as defined in s. 490.003(3), from a program at a school or university located outside the United States of America and Canada, which was officially recognized by the government of the country in which it is located as an institution or program to train students to practice professional psychology. The burden of establishing that the requirements of this provision have been met shall be upon the applicant;*

Rule 64B19-11.0035, F.A.C., Licensure by Examination: Proof Satisfactory to the Board for the Purpose of Determining Eligibility for Examination further provides, as follows:

*(3) The following proof is satisfactory to the Board for the purpose of showing that the applicant's degree obtained outside of the United States or Canada was equivalent to a Ph.D. in psychology, a Psy.D., or an Ed.D. in psychology and was obtained from a program equivalent to a program accredited by a programmatic accrediting agency recognized and approved by the U.S. Department of Education: an original, signed letter on official letterhead confirming same and sent directly to the Board from the director of a doctoral psychology program accredited by the accrediting agency recognized and approved by the United States Department of Education. The letter shall enumerate the exact documents that were reviewed in determining comparability or augmentation. The Board shall also require the validation of degree and internship equivalence performed by a credentials' evaluation service acceptable to the Board.*

Following discussion, Dr. J. Drake Miller moved to approve the application. Ms. Mary O'Brien seconded the motion, which carried 3/0.

### **Tab 2.** Hyacinthia Leonce-James Examination

Dr. Leonce-James was not present, nor represented by counsel.

Dr. Leonce-James has applied for licensure under the Examination method. Her supervisor, Dr. Kelly Farris has indicated on the Supervising Psychologist Verification forms that she has concerns that Dr. Leonce-James may need additional supervision. Dr. Farris answered "no" to question 11 "Did you, as the primary supervisor, determine that the applicant was capable of providing competent and safe psychological service to each client?" Dr. Farris also answered "yes" to question 15, "Have you ever received any complaints about the psychological applicant or have any reason to suspect that the applicant is less than fully ethical, professional, or qualified for licensure?"

Provided for the Committee's review was the application, supervision forms and transcripts.

Following discussion, Dr. J. Drake Miller moved to deny the application based on the concerns regarding her supervision. The applicant may submit a request to withdraw her application within 14 days of the Final Order. She may reapply when she has obtained appropriate supervision. Ms. Mary O'Brien seconded the motion, which carried 3/0.

### **Tab 3.** Diane Shelton Exam with Waiver

Dr. Shelton was present and sworn in. She was not represented by counsel.

Dr. Shelton has applied for licensure under the Exam with Waiver method. She has indicated that her post-doctoral supervisor is out of the country, therefore unable to complete the Florida Supervising Psychologist Verification form. She has submitted supervision form from Colorado,

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which indicate that she received 1,660 hours under a licensed psychologist, Dr. John Hartung and 680 hours under licensed psychiatrist, Dr. Daniel Kinsey.

Provided for the Committee's review was the application, supervision forms, EPPP scores and transcripts.

Dr. Shelton provided additional information from her supervisor which was presented to the Committee for review with her application.

Following discussion, Dr. J. Drake Miller moved to approve the application. Dr. Randi Mackintosh seconded the motion, which carried 3/0.

**Tab 4.** Ekaterina Kotova Endorsement of Other State License (OH 2007)

Dr. Kotova was not present, nor represented by counsel.

Dr. Kotova has applied for licensure under the Endorsement of Other State License method. Provided for the Committee's review was the application and the regulations in effect in Ohio at the time the applicant was licensed in that state, as well as the applicable regulations in effect in Florida at that same time.

Following discussion, Dr. J. Drake Miller moved to deny the application based on the education and supervision requirements in Ohio at the time the applicant was licensed not being substantially equivalent to Florida's laws at that same time. Dr. Kotova will have the option to withdraw her application within 14 days of the filing of the Final Order. Ms. Mary O'Brien seconded the motion, which carried 3/0.

**Tab 5.** Helene Steinfield Endorsement of Other State License (NJ 1989)

Dr. Steinfield was not present, nor represented by counsel.

Dr. Steinfield initially applied for licensure under the Endorsement of 20 Years of Licensed Psychology Experience, however, her doctoral program was not accredited by the American Psychological Association at the time she was enrolled and graduated. Dr. Steinfield has since changed her application method to Endorsement of Other State License.

Provided for the Committee's review were the application, license verification and the regulations that were in effect in New Jersey at the time the applicant was licensed, as well as the applicable regulations in effect in Florida during that same time.

Following discussion, Dr. J. Drake Miller moved to deny the application based on the education and supervision requirements in New Jersey at the time the applicant was licensed not being substantially equivalent to Florida's laws at that same time. Dr. Steinfield will have the option to withdraw her application within 14 days of the filing of the Final Order. Dr. Randi Mackintosh seconded the motion, which carried 3/0.

The Credentials Committee adjourned at 8:24 a.m.

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## Call to order - General Business Meeting

### GENERAL BUSINESS MEETING

Dr. Dean Aufderheide, Chair, called the general business meeting to order at approximately 9:01 a.m. Those present for all or part of the meeting, included the following:

#### MEMBERS PRESENT

Dean Aufderheide, Ph.D., Chair  
Dr. J. Drake Miller, Psy.D, Vice Chair  
Mary D. O'Brien, J.D  
Andrew Rubin, Ph.D.  
Dr. Randi Mackintosh, Psy.D

#### STAFF PRESENT

Allen Hall, Executive Director  
Anna L. Hart King, Program Operations Administrator

#### MEMBERS ABSENT

Dr. Catherine Drew, Ph.D-Excused Absence

#### ASSISTANT ATTORNEY GENERAL

Rachel Clark, Esq.

#### ASSISTANT GENERAL COUNSEL

Carrie McNamara, Esq.  
Candance Rochester, Esq.

#### COURT REPORTER

Accurate Stenotype Reporters  
Annie Hampton  
850-878-2221

#### COMPLIANCE OFFICER

Towanda Burnett

### DISCIPLINARY PROCEEDINGS

#### DETERMINATION OF WAIVER

**Tab 1.** Lea Martinell-Smith, Case # 2014-04183 (pcp-Dr. Harry Reiff, Dr. Luis Orta, Dr. Andrew Rubin)

This item has been withdrawn from the agenda.

### POST DISCIPLINE

#### PETITION FOR APPROVAL OF CONTINUING EDUCATION COURSES AND EXTENSION REQUEST

**Tab 2.** Dr. Sharon Lee Peterson-Schulman

Dr. Peterson-Schulman was not present. She was represented by Brian Perreault, Esq.

Dr. Peterson-Schulman was before the July 17, 2015 General Business meeting for consideration of a Settlement Agreement. Included in the Settlement Agreement, Dr. Peterson-Schulman is required to complete eight (8) hours in Child Custody Evaluations, three (3) hours of Laws and

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Rules, three (3) hours of Record Keeping and three (3) hours of Ethics to be completed within six (6) months of the filing of the Final Order. These continuing education hours would be in addition to the regular forty (40) hours that are required for renewal.

Dr. Peterson-Schulman has filed a petition requesting an extension of the Final Order and Settlement Agreement deadline to complete the continuing education requirements. In the event the extension is granted, Dr. Peterson-Schulman is also requesting approval of self-paced courses due to hardship.

Provided for the Board's review was the petition, Final Order, completed continuing education courses and proposed continuing education courses.

Following discussion, Dr. J. Drake Miller moved to approve a ninety (90) day extension and approve the proposed courses. Dr. Andrew Rubin seconded the motion, which carried 5/0.

## **PROSECUTORS REPORT**

### **Tab 3.** Carrie McNamara, Esq.

Total cases open/active in PSU:	27
Cases in EAU:	0
Cases under legal review:	22
Cases where probable cause recommendation made:	3
Cases where probable cause found/waived:	2
Cases in holding status:	0
Cases awaiting supplemental investigation:	4
Cases undergoing expert review:	3
Cases pending before DOAH:	0
Cases on agenda for current/future board meeting :	1
Cases older than one year:	9
2014:	2
2015:	7

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Change since last report: +1 case (+11%/o)

Total Unlicensed Activity (ULA) Cases:	10
Under legal review:	7
Citation and/or Notice to Cease and Desist issued:	2
Formal Hearing Requested:	1

Following discussion, Dr. J. Drake Miller moved to allow continued prosecution of cases older than one (1) year. Dr. Andrew Rubin seconded the motion, which carried 5/0.

*At this point in the meeting, Tab 15 was taken out of order.*

## **Tab 15.** Discussion: Probable Cause Panel (PCP) Reconsiderations

After a complaint against a health care practitioner is filed and investigated by the Division of Medical Quality Assurance's Bureau of Enforcement, it is referred to the Department of Health's Prosecution Services Unit for review and determination of further action by the Board's prosecuting attorney. The prosecuting attorney then presents the case record to the Board's Probable Cause Panel (PCP) to determine whether probable cause exists to file a public administrative complaint against the licensee, or, whether the case should be simply dismissed or dismissed with a letter of guidance.

On occasion, after the PCP has made a determination of probable cause and the public Administrative Complaint has been filed, certain factors may occur which would cause the prosecuting attorney to present the case to the panel again for "Reconsideration".

During the public portion of the September 20, 2016 PCP meeting, Dr. Harry Reiff inquired, procedurally, whether it would be more appropriate for the reconsideration of filed Administrative Complaints to be presented to the Board versus the panel for action. Dr. Reiff indicated that the principal task for the panel would seem to be limited only to an initial determination of probable cause versus reconsiderations of same.

Provided for the Board's review were the minutes from that meeting as well as reference to Section 456.073(4), F.S., Disciplinary Proceedings, regarding probable cause determinations.

Ms. Rachel Clark and Ms. Candance Rochester with Prosecution Services addressed the Board on this topic.

Following discussion, Dr. J. Drake Miller moved for reconsiderations to continue to be heard by the Probable Cause Panel. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

## **Discipline Items Ending Time:**

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## **ADMINISTRATIVE PROCEEDINGS**

### **APPLICANTS FROM APA ACCREDITED PROGRAMS FOR EXAMINATION AND LICENSURE AS NOTED**

**Tab 4.** List of Applicants

Following discussion, Dr. J. Drake Miller moved to approve the list of applicants for examination and licensure as noted. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

### **CONTINUING EDUCATION RATIFICATION LIST**

**Tab 5.** List of Applicants

Following discussion, Dr. J. Drake Miller moved to approve the list of continuing education providers and Medical Errors courses as noted. Ms. Mary O'Brien seconded the motion, which carried 5/0.

### **APPLICANT REQUESTS FOR EXTENSION PURSUANT TO §490.005(3)(b), F.S.**

**Tab 6.** Mayte Insua-Auais

Dr. Insua-Auais was not present and was not represented by counsel.

Dr. Insua-Auais requested an extension of time allowed to complete the requirements for licensure.

Following discussion, Dr. Randi Mackintosh moved to approve the request for an extension for an additional twelve (12) months. Dr. Andrew Rubin seconded the motion, which carried 5/0.

*At this point in the meeting, Tabs 31 and 32 were taken out of order.*

## **ADDENDUM**

### **APPLICANT REQUESTS FOR EXTENSION PURSUANT TO §490.005(3)(b), F.S.**

**Tab 31.** Tiffany Keels

Dr. Keels was not present, nor represented by counsel.

Dr. Keels requested an extension of time allowed to complete the requirements for licensure.

Following discussion, Ms. Mary O'Brien moved to approve the request for an extension for an additional twelve (12) months. Dr. Andrew Rubin seconded the motion, which carried 5/0.

**Tab 32.** Sandra Castillo

Dr. Castillo was not present, nor represented by counsel.

Dr. Castillo requested an extension of time allowed to complete the requirements for licensure.

Following discussion, Dr. Randi Mackintosh moved to approve the request for an extension for an additional twelve (12) months. Dr. J. Drake Miller seconded the motion, which carried 5/0.

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## **FILE CLOSURE APPLICANTS FOR DENIAL PURSUANT TO §490.005(3)(b), F.S.**

### **Tab 7.** List of Applicants

Dr. Tiffany Keels and Dr. Insua-Auais were both removed from the File Closure list due to the granting of extensions. There were no other applicants listed, therefore no action was required.

## **PROVISIONAL PSYCHOLOGIST – REQUEST FOR APPROVAL OF NEW SUPERVISOR**

### **Tab 8.** Karina McCoy

Dr. McCoy was not present, nor represented by counsel.

A provisional license is an option for applicants. A provisional licensee must work under the supervision of a licensed psychologist until the provisional licensee is in receipt of a license or a letter from the department stating that he or she is licensed as a psychologist. A provisional license expires 24 months after the date it is issued and may not be renewed or reissued.

Dr. McCoy informed the Board office on October 18, 2016 that the supervisory relationship with Dr. Ana Rivas-Vazquez will terminate upon Board approval. Dr. McCoy has proposed a new supervisor, Dr. Dolly Akel-Greer. Dr. Akel-Greer has provided the required documents indicating her agreement to supervise Dr. McCoy.

Following discussion, Ms. Mary O'Brien moved to approve Dr. Dolly Akel-Greer as the new supervisor. Dr. J. Drake Miller seconded the motion, which carried 5/0.

## **REVIEW OF LICENSURE APPLICATION**

### **Tab 9.** Mary Centrone Exam with Waiver

Dr. Centrone was not present, nor represented by counsel.

Dr. Centrone initially received her psychology license in Florida on June 7, 1996. On March 3, 2011, Dr. Centrone's license renewal was denied due to a felony conviction under Chapter 893, Florida Statutes. She has since reapplied for licensure.

Provided for the Board's review was the licensure application, transcripts, supervision forms, licensure renewal denial and court documents.

Following discussion, Dr. Andrew Rubin moved to deny the application based on court records indicating a felony conviction under Section 893.03(2)(a)4, F.S., which requires that ten (10) years must pass from the completion of all associated penalties, according to Section 456.0635, F.S.. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

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## PETITION FOR VARIANCE OR WAIVER AND REVIEW OF LICENSURE APPLICATION

**Tab 10.** Nicole Kahhan Exam with Waiver

Dr. Kahhan was present and sworn in. She was not represented by counsel.

Dr. Kahhan was before the September 23, 2016 Board Quorum Conference Call for review of her application and petition for variance or waiver of Rule 64B19-11.005, F.A.C., Supervised Experience Requirements. She received her post-doctoral supervision in Australia and requested to Board to consider her hours as acceptable for licensure in Florida. The Board denied her petition and application due to inadequate documentation regarding her supervision and she failed to demonstrate the underlying purpose of the statute was met, nor did she demonstrate a significant hardship. Dr. Kahhan withdrew her application and has since reapplied and submitted a new petition and new documentation regarding her hours. She is requesting the Board to consider the supervision she received in Australia as acceptable for Florida Licensure.

Provided for the Board's review was the petition, application, transcripts, EPPP scores and supervision forms.

Following discussion, Dr. J. Drake Miller moved to grant the petition for variance or waiver. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

Following discussion, Dr. J. Drake Miller moved to approve the application. Dr. Dean Aufderheide seconded the motion, which carried 5/0.

## RULES REVIEW AND/OR DEVELOPMENT

**Tab 11.** Rule 64B19-11.005, F.A.C., Supervised Experience Requirements

At the Board's request, the Supervised Experience Review Committee convened on August 26, 2016 to review Paragraph (2)(c) to consider whether any accommodations might be made for individuals who have been licensed in good standing in another state for a certain period of time, such as ten (10) years or more.

Provided for the Board's review were the minutes of that meeting as well as the current rule draft.

Following discussion, Dr. J. Drake Miller moved to approve the proposed language. Dr. Randi

Mackintosh seconded the motion, which carried 5/0.

Following discussion Dr. J. Drake Miller moved that the change in the rule would not have a negative impact on small businesses or have an economic impact on government or any entity in excess of \$200,000 within one year of the rule being implemented. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

**Tab 12.** Rule 64B19-17.002, F.A.C., Disciplinary Guidelines

Section 456.072, F.S., Grounds for Discipline; Penalties; Enforcement – has been amended with the addition of subsection (oo).

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(oo) Willfully failing to comply with s. [627.64194](#) or s. [641.513](#) with such frequency as to indicate a general business practice.

This will require amendment of each profession's disciplinary guideline rule.

The following were provided for the Board's review and consideration:

- Your current disciplinary guideline rule; and
- Sections [627.64194](#), F.S, and [641.513](#), F.S.

Following discussion, Dr. J. Drake Miller moved to open the rule for development. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

Ms. Rachel Clark will provide draft language at the January 20, 2017 General Business Meeting.

*At 10:23 a.m., the Board took a 10 minute break.*

## REPORT OF ASSISTANT ATTORNEY GENERAL-Rachel Clark, Esquire

### Tab 13. Rule Status Report

- Rule 64B19-11.012 F.A.C., Application Forms

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.012	Application Forms	01/15/2016	01/28/2016	02/10/2016	02/16/16 (JAPC letter rec'd 03/14/2016; Response letter sent 03/21/2016	04/01/2016	04/21/2016

- Rule 64B19-11.010 F.A.C., Limited Licensure

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.010	Limited Licensure	04/22/2016	05/13/2016	05/23/2016	06/09/2016 06/20/2016 JAPC Letter	09/07/2016	09/27/2016

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- Rule 64B19-11.011 F.A.C., Provisional Licensure, Supervision of Provisional Licensees

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.011	Provisional License; Supervision of Provisional Licensees	04/22/2016	05/13/2016	05/23/2016	07/14/2016 Atty Response 07/19/2016 JAPC letter 08/18/2016 JAPC letter 08/24/2016 Atty Response	09/07/2016	09/27/2016

- Rule 64B19-11.012 F.A.C., Application Forms

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.012	Application Forms	04/22/2016	05/13/2016	05/23/2016		09/07/2016	09/27/2016

- Rule 64B19-11.005 F.A.C., Supervised Experience Requirements

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B19-11.0005	Supervised Experience Requirements		09/28/2016	10/27/2016			

## NEW BUSINESS

### Tab 14. Discussion: Proposed Revisions of Psychology Licensure Laws

During the July 22, 2016 Credentials Committee meeting, the topic of the American Psychological Association's phasing out of accreditation of Canadian programs was discussed. The Credentials Committee Chair requested that the issue be further discussed by the Board during the October general business meeting.

Enclosed was previously reviewed information providing background on this change, as well as Board's staff suggested changes to Section 490.005(1)(b)2., Florida Statutes, which would allow affected applicants the opportunity to apply under the non-U.S. trained provisions in that section. Additionally, the Board is provided with additional proposed changes to clean up older information in the licensure laws and streamline the requirements for both the Examination and Endorsement application methods.

The Board has proposed to eliminate the Endorsment of Other State License method found in Section 490.006(1)(a).

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The Board has proposed language for Section 490.006(1)(c), F.S. to allow the Endorsement of 10 Years of Licensed psychology experience with no requirement for APA accreditation.

The Board has proposed language for Section 490.003(3), F.S. to remove the United States Department of Education and explicitly indicate APA accreditation.

Dr. Carolyn Stimel, Executive Director with the Florida Psychological Association addressed the Board.

Following discussion, Ms. Mary O'Brien moved to approved the proposed language and submit as part of the Department of Health packet for the 2018 Legislative Session. Dr. J. Drake Miller seconded the motion, which carried 5/0.

The proposed language will be presented to the Board at the January 2017 General Business meeting.

## **Tab 16.** Elimination of Psychology Credentials Committee and Board Quorum Conference Calls

The primary purpose of the Credentials Committee and Board Quorum Conference Calls has been to make business at the full face-to-face meetings manageable within a one-day meeting.

For years the Board held general business meetings all day Friday and Saturday morning. Only recently the Friday meetings lasted until 5:00 thus requiring the interim conference calls. However, with the efficiencies established by the current Chair, members and the reduced number of disciplinary cases being presented, we are routinely finished by lunch or shortly after which makes the reduction of meetings possible.

If accepted, this change may have two possible negative outcomes:

- One, the face-to face meetings will be longer, but that will be offset by time saved in eliminating the other meetings; and
- Two, more applicants may be required to attend the face-to-face meetings.

As a matter of perspective, psychology is the only profession within the Medical Therapies/Psychology Unit that has meetings routinely scheduled between the face-to-face meetings. This has resulted in the Board or its Committee convening no less than 12 times per year versus the standard 4 meetings per year held by other boards.

If the Board is amenable to this reduction of meetings, we are proposing a change in the delegation of authority to allow the Chair to require a personal appearance in those cases when we do not have a meeting within 90 days of an application becoming complete. A personal appearance tolls the 90 days pursuant to Section 456.013(3)(c), F.S.

Provided for the Board's revision was the current 2017 meeting schedule as well as proposed revisions to the delegation of authority, if the Board agrees to this proposal.

Following discussion, Dr. J. Drake Miller moved to eliminate the Credentials Committee and Board Quorum Conference Calls. The Credentials Committee would be completely eliminated with only a liaison to assist staff in determining if an applicant will need to go before the full Board. Dr. Andrew Rubin seconded the motion, which carried 5/0.

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## REPORTS, IF ANY

**Tab 17.** Dr. Dean Aufderheide, Ph.D.

Other Board Members:

Dr. Andrew Rubin

- Healthiest Weight Updates, if any
- Update on ASPPB Meeting

Dr. Andrew Rubin provided an update on the ASPPB meeting held on October 19-23, 2016. He indicated that the EPPP 2 will be in effect January 2019.

Dr. Andrew Rubin also provided the Healthiest Weight report providing statistics on anticipated obesity rates in Florida.

**Tab 18.** Executive Director

Report topics

- Cash Balance Reports

Informational Item

- Expenditures by Function Report

Informational Item

**Tab 19.** Annual Financial Reports

The Senior Health Budget Analyst has prepared the following financial reports for Fiscal Year 2014-2015.

- Revenue/Expenditures/Cash Balances July 1, 2015 to June 30, 2016
- Projected Cash Balances 2016-2017 to 2021-2022
- Review of the Adequacy of Renewal Fees
- Revenue and Expenditure Projections June 30, 2016 to June 30, 2022
- Historical and Projected Cash Balances 2008-2009 to 2020-2021

The Budget Analyst has not made any specific recommendations for fee increases or reductions.

Informational Item

**Tab 20.** Credentials Committee Report

Dr. J. Drake Miller reported to the full Board the Credentials Committee's recommendation. The committee recommended approval of tabs 1 and 3. Tabs 2, 4 and 5 were denied.

Dr. Andrew Rubin moved to ratify the recommendation of the committee. Dr. Randi Mackintosh seconded the motion, which carried 5/0.

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## OLD BUSINESS

**Tab 21.** June 24, 2016 Revised Supervised Experience Review Committee Minutes

Dr. J. Drake Miller moved to accept the minutes. Ms. Mary O'Brien seconded the motion, which carried 5/0.

**Tab 22.** July 22, 2016 General Business Meeting Minutes

Ms. Mary O'Brien moved to accept the minutes. Dr. J. Drake Miller seconded the motion, which carried 5/0.

**Tab 23.** August 26, 2016 Supervised Experience Review Committee Minutes

Dr. J. Drake Miller moved to accept the minutes. Ms. Mary O'Brien seconded the motion, which carried 5/0.

**Tab 24.** September 23, 2016 Board Quorum Conference Call Minutes

Dr. J. Drake Miller moved to accept the minutes. Ms. Mary O'Brien seconded the motion, which carried 5/0.

## OTHER BUSINESS AND INFORMATION

**Tab 25.** 2016-2017 Annual Regulatory Plan

Ms. Rachel Clark presented the Annual Regulatory Plan.

Following discussion, Dr. J. Drake Miller moved to ratify the ARP. Ms. Mary O'Brien seconded the motion, which carried 5/0.

**Tab 26.** 2016 Board Chairs, Healthiest Weight and Budget Liaison Meetings

The Board Chairs/Vice-Chairs, Healthiest Weight and Budget Liaison meetings were held on September 27-28 in Tallahassee. Key documents were provided for the Board's review. Attendees were invited to highlight or discuss any topics they wish.

Informational Item

**Tab 27.** Declaratory Statement Regarding Rule 64B4-7.006, F.A.C., Requirements for Evaluations of Minors for the Purpose of Addressing Custody, Residence or Visitation Disputes

Provided for the Board's information was a petition for declaratory statement and final action regarding Rule 64B4-7.006, F.A.C. Dr. Carolyn Stimel, Interim Executive Director with the Florida Psychological Association submitted this information as an item the Board may take interest in.

Informational Item

**Tab 28.** ASPPB Disciplinary Data Report

Informational Item

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**Tab 29.** ASPPB Meeting Minutes

Informational Item

**Tab 30.** Psychology Staff Recognition

Informational Item

## **PROVISIONAL PSYCHOLOGIST – REQUEST FOR APPROVAL OF NEW SUPERVISOR**

**Tab 33.** Yunelis Vera

Dr. Vera was not present, nor represented by counsel.

A provisional license is an option for applicants. A provisional licensee must work under the supervision of a licensed psychologist until the provisional licensee is in receipt of a license or a letter from the department stating that he or she is licensed as a psychologist. A provisional license expires 24 months after the date it is issued and may not be renewed or reissued.

Dr. Vera informed the Board office on November 3, 2016 that the supervisory relationship with Dr. Ana Rivas-Vazquez will terminate upon Board approval. Dr. Vera has proposed a new supervisor, Dr. Julissa Artiles. Dr. Artiles provided the required documents indicating her agreement to supervise Vera.

Following discussion, Dr. J. Drake Miller moved to approve Dr. Julissa Artiles as the new supervisor. Ms. Mary O'Brien seconded the motion, which carried 5/0.

## **OTHER BUSINESS AND INFORMATION**

**Tab 34.** Psychopharmacology Examination for Psychologists (PEP)

ASPPB submitted notification to the member jurisdictions of ASPPB and the psychology regulatory and credentialing community in general that the APA Practice Organization (APAPO) and the Association of State and Provincial Psychology Boards (ASPPB) have entered into an agreement to transfer the management and ownership of the Psychopharmacology Examination for Psychologists (PEP) from the APA Practice Organization to ASPPB. The PEP has been housed in the APA Practice Organization since its creation in 2001. Currently, all psychology licensing boards in jurisdictions that grant prescriptive authority to qualified psychologists rely on the PEP as a critical part of the process to identify psychologists with the appropriate training and knowledge to prescribe competently and ethically.

Recently the APA Practice Organization was notified that ProExam (previously Professional Examination Services) would not be renewing their contract with the APAPO to produce and deliver the PEP when the term of this contract ended on 12/31/16. ProExam is the company that has been involved in the development and maintenance of the PEP since its creation. After ASPPB decided to engage a new test vendor for the EPPP, ProExam conducted a careful review of their book of business and notified APA that the PEP was not a program that met their current criteria for future engagement.

Additionally Prometric, the ProExam vendor for exam delivery and scoring, also declined to maintain a contract with APA separate from ProExam to continue delivery and scoring of PEP. However, Prometric did agree to extend the time frame for hosting and administering the current version of the

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PEP beyond the termination of APA's contract with ProExam in order to limit the adverse impact on students currently in psychopharmacology training programs.

Earlier this year, representatives from APAPO notified ASPPB of its difficulty finding a vendor that would continue to sponsor the PEP and requested that ASPPB consider taking ownership of the PEP and incorporating it into its other examination offerings. As you know, ASPPB has extensive experience with examination services, having produced and managed the Examination for Professional Practice in Psychology (EPPP) for more than 50 years. And, the PEP is an examination that is used for licensure purposes. Therefore, the transition to ASPPB was a very logical solution and in the best interest of the profession. The ASPPB Board of Directors considered the impact of taking this action and the impact on member boards of not taking over the PEP. Unfortunately the cost to update, validate and maintain the PEP will far exceed the revenue generated by the limited number of test takers each year. Given the inability of APA to continue to offer PEP, declining to assume ownership of PEP would have meant our member boards that regulate prescriptive authority for psychologists both now and in the future would no longer have access to a critical tool they use to assess applicants who seek prescriptive authority. In August 2016, the ASPPB Board voted to move forward with a process of importing, re-validating and then offering the PEP starting in January 2018.

Transitioning, updating, and building the infrastructure to deliver a high stakes examination requires considerable time and resources. ASPPB and the APA Practice Organization are collaborating to ensure a proper transition and to minimize the inconvenience to potential candidates for the examination. However, there will be a period of time during this transition that the examination is unavailable. APAPO was able to negotiate a short extension with the test administration vendor (Prometric) to allow the PEP to remain available to candidates until March 30, 2017. After that date, there will be a "black out" period during which the PEP will not be available until the new ASPPB sponsored PEP is launched in January 2018.

APA is in the process of notifying directors of psychopharmacology education programs about this change for PEP and encouraging them to notify their current students and recent graduates about this change and the resulting black out period for examinations during 2017.

Informational Item

The meeting adjourned at 12:00 p.m.